

# 90-DAY RED CIRCLE RATE REQUEST

DPA-688 (REV. 08/05)



## CEA Information

_____	_____	_____
First Name	Middle Initial	Last Name
_____		\$ _____
Special CEA Class Title or Indicate "CEA BAND"		Current CEA Salary Rate
\$ _____	_____	
CEA Salary Rate Minus One Step	Date of Termination (COB):	

## Approval Criteria

Pursuant to Department of Personnel Administration (DPA) Rule 599.988, a 90-day red circle rate is approved for the above employee based on the following criteria:

1. The termination is not based on unsatisfactory performance.
2. The employee has at least ten years of total State service, and
3. The employee has at least one year of total CEA service.

## Employer Certification

The 90-day red circle rate is 5% below his/her current CEA salary.

**PERSONNEL OFFICER OR AUTHORIZED DESIGNEE SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**PHONE NUMBER (WITH AREA CODE):** \_\_\_\_\_